



Date: November 25, 2011  
To: All Battery B Members  
Subject: Nomination for Captain of Pa 3<sup>rd</sup> Volunteers Battery B Light Artillery

Due to the passing of our previous Captain Dick Koontz, we are tasked with nomination and election of a new Battery Captain. This will be done according to the By-Laws and articles as follows

#### REGIMENT MILITARY ORGANIZATION

“All elections for officers shall be accomplished by a majority vote of the voting members at a regularly scheduled meeting, at which there are present or proxied at least 50% of all voting members. This should be done by secret ballot. The ranks shall be determined in the same manner.”

#### COMMANDING OFFICER

The Commanding Officer shall be elected as above. Historically this rank would be Captain. The duties of the Commanding Officer are:

- Oversee all functions of the Battery
- Establish modes of drills, uniforms, and places of duty
- Assure the safety and welfare of all members is attended to at all times and any public present
- Mediate disputes or problems which cannot be resolved at lower levels of the chain of command (decisions of the Commanding Officer may be appealed to the membership for vote at a regularly or specially called meeting)
- Assure that the purpose of the Artillery is carried out as prescribed in the charter.

#### TIMELINE

November / December 2011 – Nominations for Captain  
January 2012 – Member vote for Captain



## PROCESS

### 1. How to Nominate

Contact Secretary / Treasurer Pvt Ron Nagle to nominate a Battery Member for Commanding Officer by December 17, 2011

Cell 814-777-3343  
Home 814-949-9613  
Email - [rpn1@psu.edu](mailto:rpn1@psu.edu)

### 2. How to Vote

A secret ballot vote will be organized and performed at our January 2012 meeting. It is desired for all Members to be present but if unable, you may send a proxy vote to Secretary / Treasurer Pvt Ron Nagle by January 14, 2012.

A ballot of nominees will be sent to all Members on January 2, 2012.

Cell 814-777-3343  
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